

2017 private candidate coursework information form Oxford Open Learning Trust (OOL)

You must complete this form if you are a private candidate studying with OOL, entering non-exam assessment (NEA) in a reformed linear A-level specification in the June 2017 exam series.

- You must complete a separate form for each NEA component.
- You must give this completed form to the exams officer of your accommodating centre **when you make your entry**.

Exams officers: Please ensure that the appropriate sections have been completed and forward to AQAPrivateCandidates@aqa.org.uk or post to Private Candidates, AQA, Devas Street, Manchester, M15 6EX.

1. Candidate's personal details *(Please use block capitals)*

Candidate name _____ Candidate no _____

Centre name _____ Centre no _____

Qualification, subject & unit _____

Exam series and Year June 2017

Candidate address _____

postcode _____

telephone no _____

2. Coursework details

Do you wish to 'carry forward' your coursework mark from a previous attempt? *(applicable only if you are re-taking the component)* Yes *(go to section 5)* No

3. Method of study

Please ✓ **one** of the following boxes to indicate the method of study you are following:

(1) I am a student following a course at an AQA approved centre (eg evening class). The centre will authenticate and mark* my work alongside and to the same standard as any internal candidates that are being entered.

** unless entered for externally-assessed coursework component*

(2) I am a student studying independently (eg distance learning; private tuition; educated at home)

4. Authenticator details (To be completed only if the 'Method of study' indicated above is (2))

Your coursework **must** have been supervised for authentication purposes by an approved authenticator. An approved authenticator would normally be your tutor or teacher who has been in regular contact with you and supervised sufficient coursework to be able to confirm that it is solely your work. A relative may **not** act as your authenticator.

Please note that it will not be possible to accept work that has not been supervised by an approved authenticator.

By completing this section, you are confirming that the coursework that is to be submitted for assessment in the exam named overleaf is being supervised by the person named below who has agreed to authenticate your coursework.

Learning organisation (if applicable)	Oxford Open Learning Trust	Enrolment number (if applicable)	
Authenticator's name			
Authenticator's address			
postcode			
telephone no			
Authenticator's occupation/ profession/ qualification		Relationship to candidate	

Arrangements made with authenticator during the completion of your coursework (please give details)

5. Candidate's declaration

AQA reserves the right to confirm with the nominated authenticator that the necessary arrangements were made for the authentication of the coursework for the subject named.

The information contained in this form is true and correct to the best of my knowledge.

Candidate signature	Date	
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